

# Board of Directors

Five-County Building Official's Association

## Secretary's Report

January 9, 2019



*"Promoting Safety through Building Code Education"*

**Location:** Tangiers, Akron Ohio

**I. Call to Order – 10:30 by David Molnar**

**II. Roll Call:** PRESENT were David Molnar, Jared Dickey, Charles Huber, John Stigalt, Robert Thompson, Donald Walker, Christopher Randles, Ernie Sellers, and Bill Ross. Nicholas Olechnowicz and Angela Cavanaugh were absent.

**III. Agenda Modification and Adoption:** (none)

**IV. Secretary's Report:** November Meeting report provided by Cavanaugh via email previously with hard copies distributed at meeting. Ross motioned to approve the report, and Randles seconded; all in favor, none opposed.

**V. Treasurer's Report:** Hard copy of Treasurers report was distributed at meeting and previously via email by Huber. Stigalt motioned to approve the Treasurer's report and Thompson seconded; all in favor, none opposed. A separate spreadsheet will be developed for the 2020 Joint Conference budget and expenses. Signing Authority was discussed and shall remain with current President, immediate past President, and Treasurer. Huber reported the Treasurer 'Dishonesty Bond' is due 1/24/19 and will be paid.

**VI. Committee Reports:**

**Business:** Huber noted he has been collecting the FBOA mail from the Akron post office box and questioned if this should change. After discussion it was decided mail and address should remain at this post office box.

Need for an independent audit was questioned. It was suggested we contract this with the CPA currently processing FBOA taxes. Further consideration to occur at February meeting.

**Bylaws:** no report, Bylaws were completed.

**Education:** Stigalt and Olechnowicz: Jay Richards, BBS providing Residential Building Code updates information today. Bob Schutz agreed to extend this to more in-depth class in February. Stigalt has April Education by Mr. Smith of the Wood Council.

**Entertainment:** Thompson and Randles to further discuss golf outing viability. Work will also continue on entertainment for the 2020 joint conference

**Fundraising and Scholarship:** Randles and Walker. no report

**Outreach:** Sellers; no report

**Membership:** Randles and Ross: No report.

**VII. Old Business:** Meeting scheduled today at Fairlawn Hilton @ 3:30

**VIII. New Business:** Scholarships (6) and awards are to be presented after today's meeting as well as a swear in of new officers. Stigalt reported new sign in sheets are required by the state for education classes. Both new and previous sign-in sheets will be used today. Molnar presented information regarding the new software for registration to be utilized by OBOA. FBOA to consider joining program. Further discussion to occur when information becomes available.

**IX. Association Updates:**

**Western Reserve IAEEI meetings are the second Tuesday of the month at the CEI Training Facility on Miller Rd. in Brecksville, Ohio. Meeting time is 6:00 PM with food. On the 4<sup>th</sup> Tuesday of the month it will be in Akron**

**X. Closing –**

Next Board Mtg.: February 6, 2019. Meeting at Fairlawn Hilton following education at 3:30. All board members and volunteers please plan on attending.

**I. Adjourned:** At 11:30 Randles motioned to adjourn and seconded by Stigalt, motion approved by all.

Respectfully Submitted,

Robert Thompson, Secretary;

Building & Mechanical Inspector, East Central Ohio Building Authority